

**AGENDA
ACTION MEETING OF THE BOARD OF EDUCATION
FRANKLIN TOWNSHIP PUBLIC SCHOOLS
FRANKLIN MIDDLE SCHOOL CAFETERIA
JANUARY 30, 2014 – 7:30 PM**

CALL OF ROLL

Mr. Richard E. Arline
Mr. Delvin Burton
Mrs. Christine Danielsen
Mrs. Nancy LaCorte
Mrs. Eva M. Nagy, Vice President

Dr. Julia M. Presley, President
Ms. Keisha Smith-Carrington
Mr. Robert T. Trautmann
Mrs. Betty Whalen

Student Liaison
Monil Patel

Mr. Edward Q. Seto, Superintendent of Schools
Mr. John Calavano, Assistant Superintendent for Business/Board Secretary
Ms. Eveny Pagán, Assistant Superintendent for Curriculum & Instruction
Ms. Lynne Crawford, Director of Pupil Personnel Services
Mr. Orvyl Wilson, Director of School Management

___ Members of the Public

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the "Open Public Meetings Act" P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been provided for on January 6, 2014. Copies of this notice were faxed to the **Courier News**, the **Home News Tribune**, **The Star-Ledger**, **The Trenton Times**, Franklin Township Clerk/Manager, WCTC Radio, District Schools, Offices and Associations, PTO Presidents, and posted on the Central Administration Building notice board.

MISSION STATEMENT OF THE FRANKLIN TOWNSHIP PUBLIC SCHOOLS

The Mission of the Franklin Township Public Schools is to provide excellent educational opportunities that meet or exceed New Jersey Core Curriculum Content Standards for every student; maintain an environment that engenders an appreciation of the value of every student; develop every student to his/her highest potential; and instill the attitudes, skills, and knowledge necessary to become independent, contributing members of a democratic, multi-cultural society.

DISTRICT GOALS

CURRICULUM AND INSTRUCTION: *To develop and implement a comprehensive assessment program designed to meet the needs of all students through the use of formative and summative assessments aligned to the common core standards and integrated into instruction.*

COMMUNICATIONS AND PUBLIC ENGAGEMENT: *To promote community engagement and effective communication to and from all stakeholders.*

CULTURE AND CLIMATE: *To continue the District's efforts to safeguard students and staff, enhance the culture and environment of our schools and improve relationships among and between students; staff; parents/guardians; and the community that promote respect, motivation for learning and creativity in and for our students.*

FACILITIES: *Utilizing the District's 2011-2021 Long-Range Facilities Plan, finalize a building program (including application for state grants and outside funding sources) that will enhance and improve the District's delivery of education to all students; provide additional classroom space to address the projected enrollment growth over the next several years; address critical maintenance issues in all existing facilities and consider potential changes to the delivery of education.*

I. Action to Adopt the Agenda

Moved:

Seconded:

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Trautmann Whalen Presley

II. Superintendent's Report**III. Board President's Report****IV. Comments From The Public** *(5 minutes per speaker - any topic)***V. New Business****R-1 Monthly Reports**

Moved:

Seconded:

Acknowledge receipt of the following reports, attached and made a part of the minutes:

- | | | | |
|----|---|----------|---------------|
| a. | Principals' Reports | December | Exhibit R-1.a |
| b. | Attendance Officer's Report | December | Exhibit R-1.b |
| c. | Enrollment Report | December | Exhibit R-1.c |
| d. | School Safety Report
<i>(Fire Drills, Evacuations, etc.)</i> | December | Exhibit R-1.d |
| e. | Suspension Report | December | Exhibit R-1.e |

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Trautmann Whalen Presley

M-1 Minutes of Board Meetings

Moved:

Seconded:

Approve the minutes of the following meetings of the Franklin Township Board of Education:

- | | | | |
|----|-------------------|----------------|---------------|
| a. | December 12, 2013 | Work Session | Exhibit M-1.a |
| b. | December 12, 2013 | Confidential | Exhibit M-1.b |
| c. | December 19, 2013 | Action | Exhibit M-1.c |
| d. | December 19, 2013 | Confidential | Exhibit M-1.d |
| e. | January 6, 2014 | Reorganization | Exhibit M-1.e |
| f. | January 6, 2014 | Confidential | Exhibit M-1.f |

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Trautmann Whalen Presley

Administration

A-01 Travel & Related Expense Reimbursement

Moved:

Seconded:

Adopt the following resolution:

Whereas, the Franklin Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district, and

Whereas, N.J.S.A. 18A:11-12 requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

Whereas, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

Whereas, the Board of Education establishes, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); therefore be it

Resolved, that the Board of Education hereby approves the attendance of the listed school board members and district employees at the attached training, seminars, conferences and conventions, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

Resolved, that the Franklin Township Board of Education authorizes in advance, as required by statute, attendance at the attached training, seminars, conferences and conventions as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit A-01)

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Trautmann Whalen Presley

A-02 Affirm Harassment, Intimidation and Bullying Decisions

Moved:

Seconded:

Whereas, the Franklin Township Board of Education has received and accepted HIB Investigation Reports at its regularly scheduled Board of Education meeting on January 21, 2014; and

Whereas, these HIB Investigation Reports indicated each reported case of Harassment, Intimidation and Bullying and the results of the investigation also known as the Superintendent's decision – including any services provided, training established or discipline imposed; and

Whereas, the parties involved in those cases reported were notified of the results of the investigation, Superintendent's decision, and the rights of those parties to request a hearing before the Board of Education; and

Whereas, no requests for a hearing before the Board of Education have been received; and

Whereas, the Anti-Bullying Bill of Rights provides the Board of Education the opportunity to affirm, modify or reject the Superintendent's decisions on reported cases of Harassment, Intimidation and Bullying;

Now, therefore be it resolved, that the Board of Education affirms the Superintendent's decisions in the cases listed in the HIB Investigation Reports previously accepted by the Board at its regularly-scheduled Board of Education meetings on January 23, 2014.

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Trautmann Whalen Presley

Business

B-01 Warrants & Payrolls

Moved:

Seconded:

Approve the following on the certification of the Board Secretary that sufficient funds are available to meet these claims (attached hereto and made a part of the minutes):

- a. General warrants and payrolls in the amount of \$15,301,725.45 identified in the bills list. (Exhibit B-01.a)
- b. Food Service Enterprise Fund warrants in the amount of \$219,552.24 for the month of December 2013. (Exhibit B-01.b)
- c. Franklin's Martin Luther King Scholarship Fund in the amount of \$13,817.28. (Exhibit B-01.c)

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Trautmann Whalen Presley

B-02 Transfer of Funds

Moved:

Seconded:

Approve Account Transfers No. 6 for the 2013-2014 school year, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit B-02)

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Trautmann Whalen Presley

B-03 Financial Reports

Moved:

Seconded:

Accept financial reports attached hereto and made a part of the minutes as follows:

- a. Report of the Board Secretary (A-148) (Exhibit B-03.a) (December)
- b. Report of the Treasurer (A-149) (Exhibit B-03.b) (December)
- c. Cash Reconciliation of A-148 & A-149 (Exhibit B-03.c) (December)
- d. Certification of the Asst. Supt. for Business/Board Secretary (Exhibit B-03.d) (December)
- e. Food Service Fund Financial Report (Exhibit B-03.e) (December) and revised October and November, 2013.

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Trautmann Whalen Presley

B-04 Board of Education Monthly Certification

Moved:

Seconded:

Pursuant to N.J.A.C. 6A:23A-16.10(c)(4) we certify that as of December 31, 2013 after review of Secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(3) and that sufficient funds are available to meet the district's financial obligations for the fiscal year.

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Trautmann Whalen Presley

B-05 Contract Approval (All contracts are LEA-funded, unless otherwise noted.)

Moved:

Seconded:

Approve the following:

- a. A transportation contract with Montauk Transit Service, LLC, Melford, NY on the basis of the lowest responsible bid opened January 15, 2014, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.a)

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Trautmann Whalen Presley

Curriculum and Instruction**C-01 Out of District Students, School Year 2013-2014**

Moved:

Seconded:

Approve out of district placements for students, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit C-01)

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Trautmann Whalen Presley

C-02 Field Trip Destinations

Moved:

Seconded:

Whereas, N.J.A.C. 6A:23A-5.8 requires prior approval of field trip destinations by a majority of the full voting membership of the Board; therefore be it

Resolved, that the Board of Education hereby approves, in advance, field trip destinations, all trips within district, local community locations, and all other schools and universities in New Jersey; be it further

Resolved, that the Franklin Township Board of Education authorizes, in advance, the list of destinations as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit C-02)

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Trautmann Whalen Presley

C-03 Field Trip Applications *(Involving overnight, over 150 miles, or air travel)*

Moved:

Seconded:

Approve the following field trip applications:

- a) Franklin High School Model United Nation to attend the 2014 Philadelphia High School Model UN Conference sponsored by the Institute for Domestic and International Affairs (IDIA), held in the Wyndham Historic District, Philadelphia, PA, February 19 – 23, 2014 as detailed in the exhibit attached hereto and made a part of the minutes. Funded by LEA and students. (Exhibit C-03.a)
- b) Franklin High School Model United Nations to attend the 2014 National High School Model UN Conference held jointly at the United Nations and the New York Hilton, New York, NY, accommodations are at the Sheraton NY Hotel and Towers, March 5 - 8, 2014 as detailed in the exhibit attached hereto and made a part of the minutes. Funded by LEA and students. (Exhibit C-03.b)
- c) Franklin High School Wrestling Team to compete at the NJSIAA Group State Tournament for Wrestling in Atlantic City, NJ, March 7 - 9, 2014 as detailed in the exhibit attached hereto and made a part of the minutes. Funded by LEA. (Exhibit C-03.c)
- d) Franklin High School Future Business Leaders of America (FBLA) to compete in the annual FBLA Spring Leadership Conference to be held at the Hilton East Brunswick Hotel & Executive Meeting Center, East Brunswick, NJ, March 26 – 28, 2014 as detailed in the exhibit attached hereto and made a part of the minutes. Funded by LEA and students. (Exhibit C-03.d)
- e) Franklin High School Model Congress to attend the 2014 Rutgers University Model Congress Conference sponsored by the Institute for Domestic and International Affairs, New Brunswick, NJ, April 3 – 6, 2014 as detailed in the exhibit attached hereto and made a part of the minutes. Funded by LEA and students. (Exhibit C-03.e)

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Trautmann Whalen Presley

C-04 Application for and Acceptance of Grant Funds

Moved:

Seconded:

Approve application for and acceptance of grant funds as follows:

Approve application submitted by Ms. Miriam Francis, Franklin Middle School, to the Target Field Trip Grants Program in the amount of \$1,100.00 to be used for a field trip to the State Theater, New Brunswick, NJ for the performance of "Mayhem Poets". Accept the amount awarded of \$700.00 as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit C-04)

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Trautmann Whalen Presley

Personnel

P-01 Personnel Report No. 11, dated January 30, 2014

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve Personnel Report No.11, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit P-01)

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Trautmann Whalen Presley

Note: Any matters which arise after this agenda is posted which are so urgent that their omission would seriously affect the operation of the district will be considered at this point in the agenda.

Alternate Location**Confidential Session** *(if deemed necessary)*

Moved:

Seconded:

Motion to adjourn to confidential session for the purpose of discussing confidential matters. Minutes of the confidential session meeting will be made public when the reason for confidentiality no longer exists.

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Trautmann Whalen Presley

Returned to open session at _____ PM.

VI. Adjournment

Moved:

Seconded:

Action to adjourn.

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Trautmann Whalen Presley